

Shore Acres Estates Home Owners Association Community Improvement Project Proposal

Date: _____ Member Name: _____ Phone: _____

SAE Address: _____ Email: _____

Additional Proposal Team Members & Contact Information:

What? What do you want to do? Please describe your community project in detail. Be sure to provide any background or history necessary to ensure a full understanding of the scope of your project proposal.

Why? Please describe why your proposed project is necessary. What are the community problems/drivers/needs that your proposal addresses?

Who? Who will be specifically impacted by your project, and how? This may include HOA members, neighbors that do not belong to our HOA, local groups, and environmental considerations.

How? How do you plan to accomplish this project from start to finish? Please include detailed steps, any labor required, and your projected time frame.

Cost? Please provide a detailed cost assessment for your proposal. Please provide 2-3 competitive bids to ensure we identify the best value for use of home owners' funds.

Legal Considerations? Are there any federal, state, county, or HOA laws or regulations to consider in the implementation of your community project? If so, which ones?

Alternative Approaches? What other remediation actions have already, or can be taken to address this issue, should full funding be unavailable?

*Please submit your proposal to the Shore Acres Estates Board of Directors, or by email to: shoreacresstates@gmail.com
Thank you for your creative ideas, energy, and time to keep our community beautiful, clean, safe, and enjoyable for all!*

SAE Community Improvement Project Proposal - Development & Review Process

